



FILE NO. _____

Employment Application

Personal

Print Name _____ Home Phone _____
Last First MI Work Phone _____

Address _____
Street City State Zip

What position are you seeking? _____

When will you be available to work? _____ Expected salary/wages? _____

Are you seeking full-time or part-time work? Full-time Part-time

If part-time, what hours are you available? _____

Have you previously been employed with this church? Yes No

If yes, when and in what position? _____

How did you learn about the position for which you are applying? _____

People to notify in emergency _____ Phone _____
 _____ Phone _____

References

Name two people who have known you at least one year that we may contact.
Do not include relatives, former employers, or personnel of this church.

Name	Address	Occupation	Years Known	Telephone (if known)

Education

Schools	Name and Address	Graduated (Yes or No)	Degree Received	Average Grades	Areas of Specialization
High School					
College					
Graduate School					
Trade, Bus., Night, or Correspondence					
Apprenticeships					
Other					

I understand that any omission or misrepresentation of material facts in this application may result in refusal of or separation from employment. I hereby authorize Parkside Church to make any legal investigation of my background deemed necessary. I understand that this becomes property of Parkside Church.

Signature of Applicant

Date

Employment (continued)

Company Name _____ Job Title _____
Address _____ Name of Supervisor _____
Street _____ Title of Supervisor _____
Reason for Leaving _____

City _____ State _____ Date (MM/YY) _____ Total Time Worked _____ Rate of Pay _____
Phone _____ From _____ Years _____ Starting _____
To _____ Months _____ Current _____

Describe your experience in a concise manner to correspond with positions and dates shown. Our ability to evaluate your experience record depends largely upon the information furnished here.

Company Name _____ Job Title _____
Address _____ Name of Supervisor _____
Street _____ Title of Supervisor _____
Reason for Leaving _____

City _____ State _____ Date (MM/YY) _____ Total Time Worked _____ Rate of Pay _____
Phone _____ From _____ Years _____ Starting _____
To _____ Months _____ Current _____

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To _____ Months _____ Current _____

Describe your experience in a concise manner to correspond with positions and dates shown. Our ability to evaluate your experience record depends largely upon the information furnished here.

Skills

List any special training or skills you have which are relevant to the position you are seeking.

Interests

List any educational or school activities or awards you have received which are relevant to the position you are seeking.

List any positions of leadership or responsibility have you held in school, work, or elsewhere which are relevant to the position you are seeking.

List any hobbies, personal interests, or skills you have which are relevant to the position you are seeking.

General

May we contact all of the employers listed in the preceding section?

Yes No

If no, please indicate whom you do not wish us to contact regarding your employment.

Do you foresee any transportation problems in getting to and from work?

Yes No

If yes, what are they?

Is there any other information we should know?

Testimony

Are you a member of Parkside Church?

Yes

No

If yes, for how long? _____

Please tell us in your own words how you received Jesus Christ as your personal savior and what he means to you.